



Notice of meeting of a public meeting of

Audit & Governance Committee

To:	Councillors Ayre (Chair), Brooks (Vice-Chair), Potter, Barnes, D'Agorne, Fraser and Scott and Mr Whiteley (Co-opted Non-Statutory Member)
Date:	Wednesday, 25 March 2015
Time:	5.30 pm
Venue:	The Snow Room - Ground Floor, West Offices (G035)

AGENDA

1. **Declarations of Interest**

Members are asked to declare:

- Any personal interests not included on the Register of Interests
- Any prejudicial interests or
- Any disclosable pecuniary interests

which they may have in respect of business on the agenda.

2. **Minutes** (Pages 1 - 12)

To approve and sign the minutes of the meeting of the Audit and Governance Committee held on 11 February 2015.

3. **Public Participation**

At this point in the meeting members of the public who have registered their wish to speak regarding an item on the agenda or an issue within the Committee's remit can do so. The deadline for registering is **5:00 pm on Tuesday 24 March 2015**.

Filming, Recording or Webcasting Meetings

Please note this meeting will be filmed and webcast and that includes any registered public speakers, who have given their permission. This broadcast can be viewed at <http://www.york.gov.uk/webcasts>.

Residents are welcome to photograph, film or record Councillors and Officers at all meetings open to the press and public. This includes the use of social media reporting, i.e. tweeting. Anyone wishing to film, record or take photos at any public meeting should contact the Democracy Officer (whose contact details are at the foot of this agenda) in advance of the meeting.

The Council's protocol on Webcasting, Filming & Recording of Meetings ensures that these practices are carried out in a manner both respectful to the conduct of the meeting and all those present. It can be viewed at http://www.york.gov.uk/downloads/download/3130/protocol_for_webcasting_filming_and_recording_of_council_meetings

4. Audit and Governance Committee Forward Plan (Pages 13 - 18)

This paper presents the future plan of reports expected to be presented to the Committee during the forthcoming year to February 2016.

5. Audit Progress Report (Pages 19 - 28)

This report provides an update on the progress made by Mazars in meeting its responsibilities as external auditor. The paper also includes key emerging national issues and developments.

6. Audit Strategy Memorandum (Pages 29 - 50)

Members are asked to consider Mazars' Audit Strategy Memorandum for City of York Council for the year ending 31 March 2015.

7. Internal Audit and Counter Fraud Plan 2015/16 (Pages 51 - 72)

This report seeks the committee's approval for the planned programme of audit, and counter fraud work to be undertaken in 2015/16.

8. Audit and Counter Fraud Monitoring Report (Pages 73 - 98)

This report provides an update on progress made in delivering the internal audit work plan for 2014/15 and on current counter fraud activity.

9. Appointment of Independent Co-opted Members (Pages 99 - 102)

This report seeks approval for the appointment of two independent co-opted members to this committee to be recommended to Full Council.

10. Urgent Business

Any other business which the Chair considers urgent under the Local Government Act 1972.

Democracy Officer:

Name: Jayne Carr

Contact Details:

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For more information about any of the following please contact the Democratic Services Officer responsible for servicing this meeting:

- Registering to speak
- Business of the meeting
- Any special arrangements
- Copies of reports and
- For receiving reports in other formats

Contact details are set out above.

This information can be provided in your own language.

我們也用您們的語言提供這個信息 (Cantonese)

এই তথ্য আপনার নিজের ভাষায় দেয়া যেতে পারে। (Bengali)

Ta informacja może być dostarczona w twoim (Polish)
własnym języku.

Bu bilgiyi kendi dilinizde almanız mümkündür. (Turkish)

یہ معلومات آپ کی اپنی زبان (بولی) میں بھی مہیا کی جاسکتی ہیں۔ (Urdu)

 (01904) 551550